

Ontario Financial Empowerment Champions (Ontario FECs) - Application guidelines -

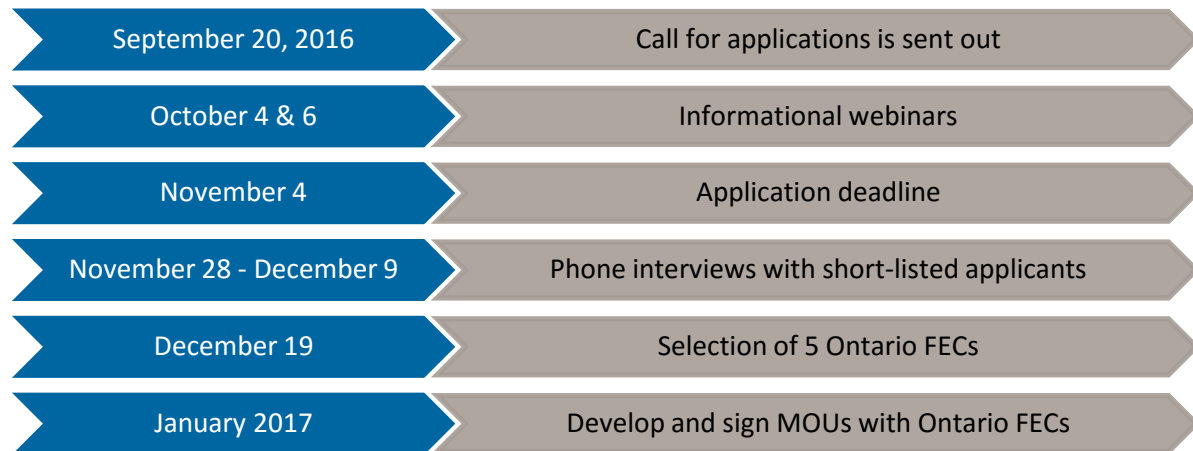
Ontario FEC selection criteria

Prosper Canada, in consultation with Ontario’s Ministry of Community and Social Services (MCSS), will select and support at least five Financial Empowerment (FE) organizations, partnerships and/or collaboratives to act as Ontario Financial Empowerment Champions (Ontario FECs). Eligible sites will be identified through Prosper Canada’s financial empowerment network and will comprise of Ontario non-profit organizations and/or registered charities. Ontario FECs will be selected on the strength of their applications and the goal of achieving fair representation across Ontario.

In selecting Ontario FECs, Prosper Canada will choose organizations that demonstrate the following:

Selection criteria
Mission of organization aligns with providing financial empowerment interventions to individuals living on low incomes
Staff is client focused
Past and present success providing FE interventions
Organization collaborates and partners with others to achieve outcomes
A large number of clients reached through programs
An achievable four and a half year plan for the expansion of FE interventions
A strong financial position
A strong evaluative capacity
The following are considered an asset, but are not required
Experience partnering with “service systems”
Organizations located in northern Ontario
Capacity to provide programs in French
Experience serving Aboriginal communities

Selection process timeline



Main activities: Projected timeline

Activities		Timeline
Call for applications	<ul style="list-style-type: none"> - Call for applications is sent out - Information sessions are held via webinars - Prosper Canada collects all applications 	September 20 to November 4, 2016
Ontario FEC selection	<ul style="list-style-type: none"> - Prosper Canada and selection committee review applications and selects Ontario FECs - Prosper Canada develops short list of up to 20 organizations - Selection Committee reviews short list and recommends 7 -10 organizations to be interviewed - Prosper Canada interviews and selects 5 Ontario FECs 	November 4 to December 19, 2016
MOU	<ul style="list-style-type: none"> - Draft and sign Memorandum of Understanding (MOU) with Ontario FECs 	January 2017
Training	<ul style="list-style-type: none"> - Training of Ontario FECs (All site training as well as individual on-site training for each Ontario FEC) 	February to April 2017
Program support	<ul style="list-style-type: none"> - Ongoing technical assistance and knowledge exchange 	2017 to 2021
Evaluation and reporting	<ul style="list-style-type: none"> - Throughout the project with specific deliverables set out in MOU 	2017 to 2021

Information sessions

There will be two webinar information sessions for organizations to ask questions about the application process. The information provided during these sessions is beneficial for understanding our selection process, but participation in the webinars is not mandatory. Please review application materials and register for one of the following sessions:

[October 4, 2016](#)

2:00 pm – 3:00 pm (EDT)

[October 6, 2016](#)

11:00 am – 12:00 pm (EDT)

Application guidelines

Please complete all questions in the application, and ensure you attach the following documents:

- Completed online application
- Completed Ontario FEC work plan
- Completed Ontario FEC budget
- Audited financial statement
- Reference letter(s).

If you have any questions about filling out the application, please review the [Applicant Advice](#) document and the [Application FAQ](#) document. These documents provide advice and examples of how to answer each question in the application.

Incomplete applications will not be considered. Please limit your responses to the word count posted next to each question. Complete the [online application](#) and submit all relevant documents by **5:00 p.m. (EDT) on Friday, November 4th, 2016.**

For more information:

Please contact Ana Fremont at OntarioFEC@prospercanada.org or 416-665-2828 ext. 2237.