

Future Planning Tool for persons with disabilities – Online tool testing Frequently asked questions

1. Will I receive compensation for my time?

All individuals participating in testing can choose to have their names entered into a draw for a **\$50 gift card**.

2. Why are you conducting testing?

We are currently in the final round of testing for the English version of the Future Planning Tool. We would like to ensure that the tool is fully functional, the content is relevant, and that the tool is easy to navigate.

3. Why are you only asking for participants from Ontario and British Columbia?

At this time, the content for the tool is specific to the provinces of Ontario and British Columbia.

4. Do I have to test the tool between May 10 and May 18, 2017?

Yes. The test period is from **May 10 to May 18, 2017**. To participate, you must test between these dates.

5. Where will I be required to test the tool?

You can test the tool either:

- At **any location where you have access to a computer and internet**.
- At the **Prosper Canada Toronto office** (60 St Clair Ave. East, Suite 700, Toronto, ON), or
- At the **Plan Institute Vancouver office** (260 – 3665 Kingsway, Vancouver, BC).

6. Will childcare be provided?

Unfortunately, we are not able to provide childcare for testing taking place at our offices.

7. What questions will I be asked?

1. You will be provided a link to the Future Planning Tool to use and browse at your own speed.
2. You will be asked basic demographic questions which will be anonymized. You will not be asked to provide personal information unless you wish to be contacted (please see question 8).
3. We will then ask for feedback about the design, navigation, and content of the tool.
4. We will also ask some questions about how you are using the tool (i.e. how comfortable you are using a computer, whether you would use the tool or help someone else to use it).

Participants testing in their own locations will be sent a feedback form to complete by May 18, 2017.

8. Who will my information be shared with?

All information will be anonymized and used for the purpose of improving design, navigation, and content of the tool.

Your contact information will only be used if you choose to:

- Enter the draw for a \$50 gift card
- Receive an email notification about the tool launch date.

9. When will the tool be launched?

We are aiming to launch the tool in **September 2017**.